



Licensing Sub Committee Hearing Panel

Date: Monday, 15 March 2021

Time: 10.00 am

Venue: Dial: 033 3113 3058 Room number: 37978770 #
PIN: 2991 #

This is a **second supplementary agenda** containing additional information about the business of the meeting that was not available when the agenda was published

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Under the provisions of these regulations the location where a meeting is held can include reference to more than one place including electronic, digital or virtual locations such as internet locations, web addresses or conference call telephone numbers. This meeting is by way of a telephone conference. You can listen to the call as it takes place, the number of people able to listen to the live call is limited to 90.

Membership of the Licensing Sub Committee Hearing Panel

Councillors - Grimshaw (Chair), Andrews and Reid

Supplementary Agenda

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|-----------|---|-------|
| 1a | Urgent Business - New Premises Licence - Squawk Brewing Company, Unit 4, Tonge Street, Manchester, M12 6LY - determination
The determination papers are enclosed. | 3 – 4 |
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| 5. | New Premises Licence (Gambling) - TBC, 33-35 Piccadilly Manchester M1 1LQ
Now contains the agreement reached with responsible authority, LOOH. | 5 - 8 |

Further Information

For help, advice and information about this meeting please contact the Committee Officer:

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This supplementary agenda was issued on **Tuesday, 9 March 2021** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Lloyd Street Elevation), Manchester M60 2LA



Licensing Act 2003 (Hearings) Regulations 2005

Reference: 255529
Name: Squawk Brewing Company
Address: Unit 4, Tonge Street, Manchester, M12 6LY
Ward: Ardwick
Application Type: Premises Licence (new)
Name of Applicant: Squawk Brewing Company Ltd
Date of application: 4 February 2021

Agreement has been reached between the applicant and all parties that submitted relevant representations.

The Sub-Committee is asked to grant the application subject to the modifications agreed between the parties without the need for a hearing.

If the Sub-Committee is not minded to grant the application as above, it is requested to adjourn the matter for a full hearing to be held to determine the application.

Proposed licensable activities and opening hours to be granted

The supply of alcohol for consumption off the premises only:
Mon to Fri 12 noon to 5pm

Opening hours:
The premises will not be open to the public

Representations received

Trading Standards

Concerned that the original application is vague and does not submit much information addressing the four licensing Objectives, especially in relation to protecting children from harm.

Agreements between parties

Trading Standards:

1. The Challenge 25 scheme must be operated to ensure that any person who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age shall only comprise a passport, photo card driving licence, an HM Forces warrant card, or a card bearing the PASS hologram.
2. A message will be displayed on the website notifying customers of the Challenge 25 policy in place and that orders will not be left with any person under 18 years of age upon delivery and that the courier may request the recipient to produce satisfactory identification evidence to prove that they are at least 18 years of age.
3. All sales will be made through online sales only, there shall be no other means to place an order.
4. All staff engaged in the delivery of alcohol will be trained with regards to the Challenge 25 policy and proxy sales to persons under 18. This training will be documented, and training should be refreshed at no greater than 12 monthly intervals.
5. At the point of delivery, the Challenge 25 policy should be operated. The only ID that should be accepted is a passport, photo driving licence, PASS accredited proof of age card or military identification card.
6. The Premises Licence Holder will ensure that a sticker is applied to all consignments of alcohol. It shall read "Note to delivery service, this package contains age restricted products. Ensure recipient is over 18".
7. A log shall be kept and record all instances when a consignment of alcohol has not been delivered for the reasons that the person(s) is, or appear to be, under 18 years of age. The log shall record the date and time of the refusal and the name of the member of staff who refused the sale. The log will be available on request by the police or an authorised officer of Manchester City Council. The log shall be checked on a regular basis by the Designated Premises Supervisor to ensure that it is being used by staff and each check shall be recorded in the log.
8. The Premises Licence Holder shall provide the following information in writing to the Licensing Authority before any sale of alcohol is carried out:
 - a) The trading name of any company that will operate under the licence
 - b) All telephone numbers that will be used to accept orders
 - c) The URL/website address that will be used to accept orders
9. Any promotional material and/or any website homepage used as part of the business operating under this licence will clearly state the premises licence number. For the avoidance of doubt, this includes Flyers/leaflets/business cards promoting the business.

Background documents (available for public inspection):

- Manchester City Council Statement of Licensing Policy 2016 - 2021
- Guidance issued under section 182 of the Licensing Act 2003, April 2017
- Original application form
- Representations made against application and respective agreements



Committee Hearing Summary Sheet

Reference: 255244
Name: TBC
Address: 33-35 Piccadilly, Manchester, M1 1LQ
Ward: Piccadilly
Application Type: Gambling Premises Licence - New
Name of Applicant: Trafalgar Leisure Ltd
Date of application: 26 January 2021

Conditions have been agreed, on 8 March 2021, between the Licensing and Out of hours team (LOOH) and the applicant. As agreements have been reached, LOOH have withdrawn their representation.

The conditions agreed are as follows:

1. The premises shall install and maintain a digital colour CCTV system which shall cover all public areas where licensable activities may be provided and all public entry and exit points. CCTV shall record whilst the premises are open to the public. All recordings shall be kept available and unedited for a minimum of 28 days with the date and time stamping.
2. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public and must be able to produce / download / burn CCTV images upon request by a police officer or an authorised officer of the licensing authority. Any footage must be in a format so it can be played back on a standard personal computer or standard DVD player. Where the recording is on a removable medium (i.e. compact disc, flash card etc.), a secure storage system to store those recording mediums shall be provided.
3. The premises shall display prominent signage indicating that the Challenge 25 scheme is in operation. Notices advising what forms of ID are acceptable must be displayed.
4. Staff shall be provided with comprehensive training in interactions/interventions with customers who appear to have a gambling problem and in refusing entry to any person that is intoxicated or under the influence of drugs. Staff will also receive training and guidance on policy and procedures that are applicable to customers who may gamble beyond their means.
5. Staff shall be provided with comprehensive training around the Self Exclusion Policy; Challenge 25 policy and its operation; Emergency procedures, Specific issues relating to the local area; Compliance with the licence conditions and obligations and offences under the Gambling Act.

6. Documented records of training completed shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than 12 monthly intervals. Training records shall be made available for inspection upon request by a police officer or an authorised officer of Manchester City Council
7. Any door supervisors employed at the premises in accordance with a risk assessment, shall when employed, wear high visibility armbands and a register of those door supervisors employed shall be maintained at the premises and shall include:
 - i. the name, date of birth and residential address of that person.
 - ii. the time at which he / she commenced that period of duty with a signed acknowledgement by that person.
 - iii. the time at which he / she finished the period of duty with a signed acknowledgement by that person.
 - iv. any times during the period of duty when he / she was not on duty.
 - v. If that person is not an employee of the Licensee or his / her employer, the name of the person by whom that security person is employed
8. An incident log (which may be electronically recorded) shall be kept at the premises for at least six months, and made available on request to the police or an authorised officer of the licensing authority, which will record the following incidents including pertinent details:
 - a. No. of interventions in a calendar month along with a short description of the cause and effect
 - b. No. of cases in a calendar month where persons who have decided to voluntarily exclude themselves from the premises have tried to gain entry
 - c. No. of mandatory exclusions needing enforcement in a calendar month along with a short description of the cause and effect.
 - d. Attempts to enter by those underage in a calendar month along with short description of incident and action
 - e. Attempts to enter by those underage in the company of adults in a calendar month along with short description of incident and action
 - f. Attempts to enter by those underage with complicit adults in a calendar month along with short description of incident and action
 - g. Staff interventions with customers concerning potential problem gambling in a calendar month along with short description of incident and action
 - h. Refusals of entry to the premises along with a short description of incident and action.

- i. Incidents of behaviour requiring immediate police assistance along with short description of incident and action.
- j. Suspicious financial behaviour
- k. Any faults in the CCTV system

Any incidents recorded in this log must also record the date and time the incident occurred.

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